



Dear Parents

Breakfast Club Provision: 2023/24

Our school offers a wonderful breakfast club which runs from 7:45am each morning and accommodates children from all year groups (including nursery). Children are provided with a healthy, nutritional breakfast and can partake in a broad range of play-based educational activities.

From the second week of the Autumn Term – the week commencing Monday 11th September 2023, we are introducing changes to the way that Breakfast Club is booked and charged, as detailed below:

Pre-Booked Breakfast Club

Booking & Cancellations

- *Booking must be made (for each individual child) via the School Gateway app (available for Apple & Android devices) or the School Gateway website: <https://login.schoolgateway.com>*
- *Sessions must be booked prior to 7pm the day before*
- *Cancellations may only be made up until 7pm the day before; after this time, refunds will not be issued even if you are unable to attend (special dispensation may be given at the discretion of the Headteacher)*

Charges & Payment

- *£3 per child, per session*
- *£2.50 per child, per session for families with two or more children (where siblings are attending the same session)*
- *All children entitled to Pupil Premium funding will be charged £1 per session*
- *Must be paid for in advance (at the time of booking, via the School Gateway)*

Drop-in Breakfast Club

Charges & Payment

- *£5 per child, per session*
- *£4 per child, per session for families with two or more children (where siblings are attending the same session)*
- *All children entitled to Pupil Premium funding will be charged £2*
- *Payment can be made via the School Gateway or in cash at the school office*
- *If you have more than two sessions worth of debt on your account (£10 or £4 PP) we will not admit your child/children to subsequent sessions until payment is cleared in full*

We appreciate that it may take time to adapt to the new arrangements and we will of course provide assistance, should it be required; however, we believe that these changes are necessary and will enhance the service that we offer.

- The introduction of advance bookings will help ensure we have sufficient staffing and resources to support and care for the children attending each day
- Pre-payment, made at the time of booking, will ensure that large debts are not accrued
- Providing parents with control over booking and payments ensures transparency and will eliminate misappropriated charges

Despite the slight increase in fees (introduced to cover the increased costs of staffing and breakfast consumables), we believe that our pricing is extremely competitive in comparison to other settings and we will continue to strive to offer our families the very best value.

You will be able to book breakfast club sessions for the second week of term from Wednesday 6th September.

During the first week of term, there is no need to book.

In the meantime, should you have any concerns or questions regarding the content of this letter or have any suggestions as to how we could improve the service that we offer, please don't hesitate to get in touch.

We look forward to welcoming you back!

Your sincerely

Mr Higgins
Headteacher